

Employer's Resource Group, Inc.

3120 W. Britton Road, Suite B - Oklahoma City, OK 73120
Phone: 405-755-7689 - FAX 405-936-6353 E-mail: admin@erg-asi.com

TERMINATION AND/OR CHANGE NOTICE – ONLINE CLIENT

Employer/ Division: _____

Employee
Full Name:

Last

First

MI

PLEASE CHECK APPLICABLE CHANGE(S)

Address/Phone Change:

Former Address: _____

New Address: _____

Name Change:

Former Name: _____

New Name: _____

Reason for Change: marriage divorce legal name change

Please enclose copies of legal documentation (marriage license, court record for name change, etc.)

Termination:

Date of Termination: _____

Signature

Date

Cc: